

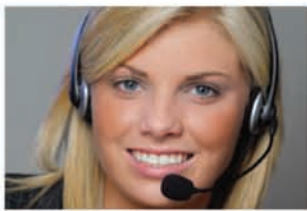


**BUILDING BETTER PRESENTATIONS**

BINDING • LAMINATING • POCKET FOLDERS • CUSTOM COVERS



**For Customer Service**



**Call 888-452-0220**

**Look for the icons!**

We included these information icons throughout the catalog to help answer ordering questions:



Helpful ordering information and answers to frequently asked questions.



We will customize this item to suit your needs.



Indicates equipment made by Rhin-O-Tuff.



U-CAT®  
Thermal Adhesive



Indicates manufactured with Recycled or Reclaimed stock.

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Multibind®, Cassette Master®, DT-55



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Our elegant Easi-Tang® Tax folder is simple to use and will give your returns the prestigious image they deserve!



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Custom Tabs - Stock Tabs  
We have it all!

# Thermal Perfect Bind Equipment

## MULTIBIND®

Finally an affordable desk top thermal binding system designed for general office use and will bind up to 2" worth of documents in 60 seconds. User friendly design eliminates hole punching & binding. U-CAT® Thermal Adhesive for a Perfect Bind, Every Bind!



- Proposals
- RFP Kits
- Product Catalogs
- Training Manuals
- Technical Bulletins
- Consulting Reports
- Insurance Policies and Contracts
- Accounting Reports & Financial Statements



Thermal adhesive pre-applied to spine for superior bind.

Choose from:  
Plain, Transparent,  
Hardcase and  
Custom Covers.



## CASSETTE MASTER®

The Cassette Master is a high-speed automatic document binding machine. Designed to handle large perfect binding document volumes with minimal operator involvement in the binding process. The Cassette Master can bind up to 2,500 perfect bound documents per hour.



## DT-55

Compact and economical thermal binding system. 60 second binding cycle binds up to 250 sheets. Auto shut off. Built in Cooling rack.

## MULTIBIND®

NO MORE PUNCHING, PERFECT BOUND DOCUMENTS AT A PUSH OF A BUTTON...



1. Place sheets in cover



2. Place cover in Multibind®



3. Push button to begin the binding process



4. Let cool for a few seconds & you've created a professional perfect bound book

With a wide selection of print processes and options, BSA can create a thermal cover that will make your documents stand out from the competition.



*Customized options available:*

- Offset Printing*
- Foil Stamping*
- Embossing*
- Inside Pockets*
- Die Cut Windows*
- Transparent Fronts*

# Tax Folders

## EASI-TANG® TAX FOLDERS

The elegant Easi-Tang® Tax Folder makes putting together tax returns a snap. Revisions are quick, easy and limitless. Manufactured from high quality 100# Feltweave. Wide variety of custom stocks and processes to choose from.

Customized options available:

- Foil Stamping
- Blind Embossing
- Die Cutting
- Offset Printing

Stock Colors Available:

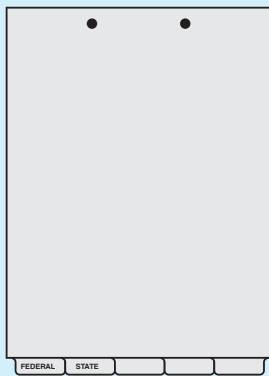
- |  |          |   |              |
|--|----------|---|--------------|
|   | Black    |  | Navy Blue    |
|   | Ivory    |  | Forest Green |
|  | Eggplant |   |              |



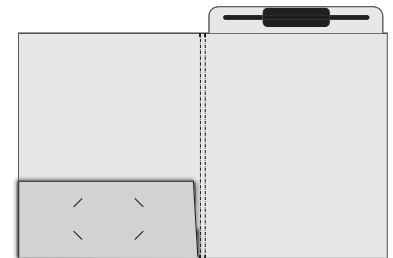
## PREMIUM TAB SETS

Constructed of Premium 100 lb White Index.

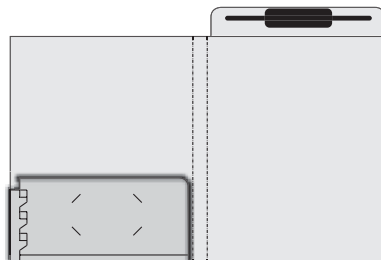
Set of 5 Tabs:  
 Federal, State & 3 Blanks  
 2 Hole punched for use with Easi-Tang®



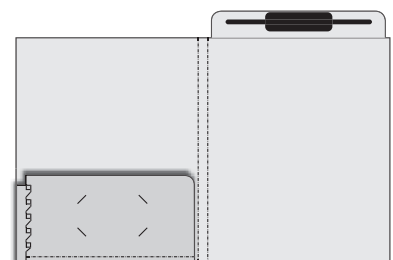
Select from one of the following standard sizes.  
 Custom sizes are available.



3/8" spine & 1/4" lip  
 Front Flat Pocket

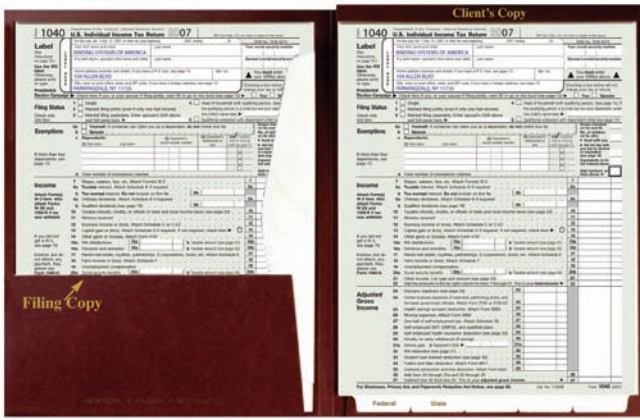


3/4" spine & 3/8" lip  
 3/8" Front Flex Pocket



1/2" spine & 1/4" lip  
 1/4" Front Flex Pocket

(Flex pocket expands for added capacity)



Constructed of Premium 80 lb Cover Stock:

- Black
- Navy Blue
- Ivory
- Forest Green
- Burgundy

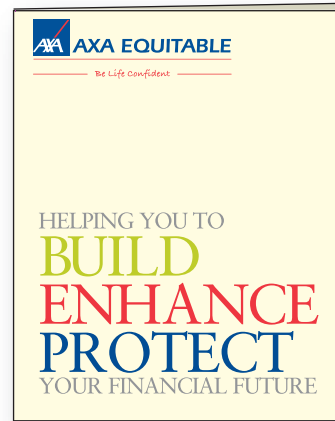


Customized options available:  
 Foil Stamping  
 Blind Embossing  
 Die Cutting  
 Offset Printing

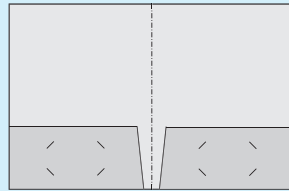
## POCKET AND TAX FOLDERS

Our pocket folders are manufactured in a wide variety of high quality stocks and custom print processes. Flat, box and flex pockets are available. Ideal for or all types of marketing and information kits.

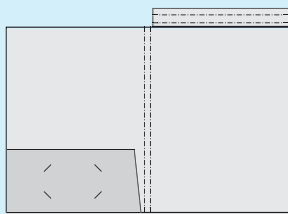
Provide your clients with organized and professional Tax Folders. Our Tax Folders are designed to hold Corporate, Individual or Fiduciary Tax Returns. The unique flap folds to conceal the staples creating a professional finished look. An optional pocket provides space for the client's filing copies.



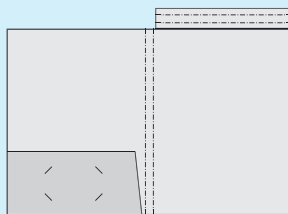
Select from one of the following standard sizes. Custom sizes are available.



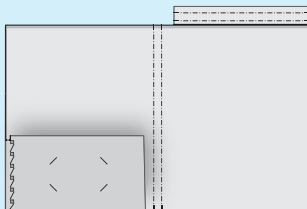
One & Two Pocket Folder with Flat or Expansion Pocket available



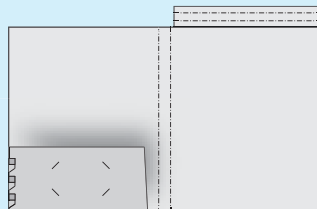
3/8" spine & 1/4" lip  
Front Flat Pocket



1/2" spine & 3/8" lip  
Front Flat Pocket



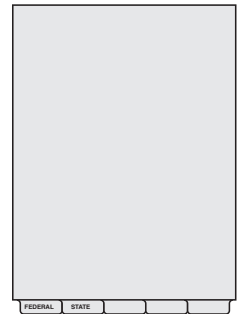
1/2" spine & 1/4" lip  
1/4" Front Flex Pocket



3/4" spine & 3/8" lip  
3/8" Front Flex Pocket

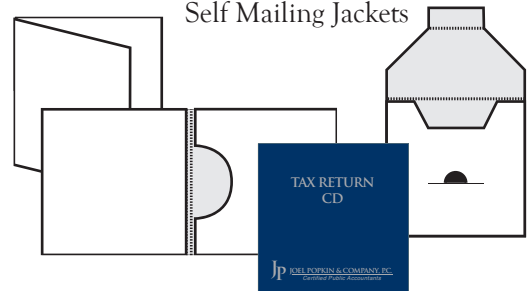
## TAX TAB SETS

Constructed of 36 lb White Index  
 Set of 5 Tabs -  
 Federal, State & 3 Blanks



## DISC JACKETS

Single or Dual CD Pocket  
 Notched or Full Panel  
 Self Mailing Jackets



# Binding Equipment

*For All Your Binding Projects*

## Heavy Duty Punches



All of our binding equipment is covered by a 1-year parts and labor warranty. We have a dedicated and seasoned service department that is always available to answer questions.



### HD 7700 Ultima

An electric workhorse that punches an average of 45 sheets per lift and comes with the versatility of the patented quick-change die system. This unit features an anti-jam mechanism, 14" maximum punching width and a manual reverse backup.

#### Punching capacity:

- Coil / Wire — 40 sheets
- Plastic Comb — 48 sheets
- 3-hole / Velobind® — 55 sheets



### HD 7000 & HD 6500

Electric punches that punch an average of 35 sheets per lift. Both punches provide a quiet, smooth power-on-demand operation, and allow 90 cycles per minute.

**HD 7000** - Dies interchange quickly and efficiently by simply flipping two clamping levers and sliding out the die.

**HD 6500** - Dies interchange easily by removing two bolts and sliding out the die.

#### Punching capacity:

- Coil — 30 sheets
- Wire — 35 sheets
- Plastic Comb — 40 sheets
- 3-hole / Velobind® — 55 sheets



### PUNCHING DIES

We offer multiple punching die patterns for the HD 7700, HD 7000, HD 6500, and the OD 4000 and OD 4800 punching equipment. All dies are made with extremely durable, all-steel construction.

Please specify HD or OD when ordering.

*Additional dies available.  
Standard dies shown.*

### Available Punching Dies\*

Plastic Comb Binding (Spiral-O Wire)

Plastic Coil:  
4:1 Pitch, .248 Hole Spacing, Round Hole

Wire Binding:  
3:1 Pitch, Double Loop, Round Hole

Plastic Coil: 4:1 Pitch, Round Hole

Wire Binding:  
2:1 Pitch, Double Loop, Square Hole

Wire Binding:  
2:1 Pitch, Double Loop, Round Hole

Plastic Coil: 5:1 Pitch, Round Hole

Wire Binding:  
3:1 Pitch, Double Loop, Square Hole

UltraBind/VeloBind®

3-Hole

\*Not to scale

## Heavy Duty Binding Modules



Modules easily attach to the HD 7700, HD 7000, and the HD 6500 punches as well as the OD 4000, OD4012 and OD 4800 punches.



### HC 8000 Wire Closer

This module is configured with stand-alone production feet to provide a separate binding work station, or mount it to an HD series punch for a combined unit.



### HD 4470 Comb Opener Module

This comb module comes configured with stand-alone production feet so it functions as a separate comb binding work-station or attach it to an HD series punch for a combined unit.



### HD 4170 Rhin-O-Roll Coil Inserter Module

This coil inserting module comes configured with stand-alone production feet so it functions as a separate coil work station or attach it to an HD series punch for a combined unit.



### HD 8370 Insert-A-Bind Module

With a 14" binding edge and easy adjustment features, this module inserts and closes 3:1 pitch, Double Loop wire in one easy step. Shown mounted on the HD 7700 Ultima Punch.



### APES-14/APES-1477 Paper Ejector & Stacker Module

Handling cover stock, tabs, and paper sizes up to 14" x 14" with ease, this attachable module automatically punches, ejects, and stacks in one simple operation. Shown mounted on the HD 7000.



### PAL-M Manual-Paper-Picker

The PAL-M is a manual version of the existing PAL-14. It can be used as a module mounted to an APES or any existing Rhin-O-Tuff vertical punch or even as a stand alone machine.



## Office Duty Punches



### OD 4012

Punching 25 sheets per lift, this electric punch can do it all: coil, wire, plastic comb and more. With a quiet power on demand punch operation, it performs as a stand-alone electric punch or converts into a complete workstation with the addition of quick change punching dies and attachable binding modules.

*Dies are interchangeable with the OD 4000 & OD 4800 punch.*



### OD 4800

Punching 10 to 12 sheets per lift, the OD 4800 is a sturdy 11" manual punch with interchangeable punching dies. Choose from 1 of 11 standard dies and attach binding modules to the unit to turn it into your complete binding station.

*Dies are interchangeable with the OD 4000 punch.*

All HD modules can be made to fit on the OD 4000 or OD 4800.

“My company has saved money by handling our own punching and binding. Module options and interchangeable dies offer versatility that makes sense.”



## Office Duty Binding Modules

Modules easily attach to the OD 4000 and OD 4800 punches and the OD 3500 Binding Station.



### OD 4300 Coil Inserter Module

Binds coil diameters up to the base unit with two wing nuts. Features the patented Lexan Guide for easy coil insertion.



### OD 3500 Binding Station

The Binding Station accepts coil, wire and comb binding modules. Easily attach Office Duty binding modules to this stand-alone base to create another binding station.



### Helpful Hint

#### What binding equipment do I need to buy?

For each type of binding you will need a punch with an appropriate punching die and either an inserter (for coil), a manual binder (for comb), or a wire closer (for wire).

For medium to heavy usage, choose an electric unit to increase productivity. A manual unit will suit lower volume needs. If you do more than one type of binding, consider a combo unit that allows you to interchange dies or modules.

Still have questions? Give us a call and we will recommend the best solution for you.

**Coil Equipment**



**COILMAC-EPI 4:1  
Electric Punch &  
Inserter**

Punch and bind documents with 4:1 coil using the CoilMac-EPI. This machine will punch up to 20 sheets of 20 lb. paper easily. The open punching throat allows for longer documents while the electric coil inserter reduces time and costs. Insert coil up to 22mm diameter. This electric punch and coil inserter is ideal for print shops as well as professionals.



**3250 CL 4:1  
Electric Coil Punch  
& Inserter**

Quickly punch 25 sheets of 20 lb. paper at a time with just the touch of a button. The 3250 CL is stylish and compact, yet energy efficient and quiet. The on-demand punching motor only runs when activated and the self-lubricating dies maintain punching efficiency. The worry-free auto-reverse clears most punching jams and the simple coil roller makes coil insertion trouble free. There is a chip drawer with a see thru window and the 3250 CL even has a 'convenience tray' that includes a document sizer, coil sizer and a place to hold spare coil and crimpers. This machine is perfect for any office.



**COILMAC-ECI 4:1  
Manual Punch &  
Electric Inserter**

Make coil binding fast and easy with the CoilMac-ECI. The 4:1 manual punch combined with electric inserter makes it ideal for larger volume workloads. Punch up to 17 sheets of 20 lb. paper at one time. With coil selector guide and coil crimpers included, the CoilMac-ECI has everything you need to professionally finish your coil bound documents.

**Wire Equipment**



**WIREMAC  
Manual Punch & Closer**

The WireMac Punch and Bind Combo will both punch and close wire documents. This heavy-duty machine has a 20 sheet single punch capacity. The 14" width punching capacity has open sides to accommodate even wider documents. Close diameters ranging from 3/16" to 1 1/4". Use the master selector to determine correct wire diameter, closing position, depth margin and wire pitch. Available in either 2:1 or 3:1 pitch.



**WIREMAC-E 3:1  
Electric Punch &  
Manual Closer**

The WireMac-E is an electric punch with a manual wire closer. It will punch up to 20 sheets of 20 lb. paper and will bind 3:1 wire ranging from 1/4" to 9/16" diameter. The open punching throat allows for the punching of longer documents while the color-coded guide indicates the correct punching depth setting for each wire size. Create professional documents quickly and easily with the WireMac-E.



**WIREMAC-DUO  
Manual Punch & Closer**

Punch up to 20 sheets of 20 lb. paper of either 2:1 or 3:1 pitch with one machine. While designed for a 14" binding edge, all die pins can be independently disengaged to allow the punching of any size document preventing die-end perforation. Close documents ranging from 3/16" to 1 1/4". Use the master selector to determine the correct wire diameter, closing position, depth margin, and wire pitch.

**Comb Equipment**



**COMBMAC - 24E  
Electric Punch &  
Manual Comb Binder**

The CombMac - 24E is an efficient 14" machine that produces a professionally finished product. Punch up to 25 sheets of 20# paper per lift with this foot pedal operated electric punch. Evenly center your punching pattern, regardless of the binding edge. This machine's reliable and practical design is the perfect fit for any office.



**MEGABIND 1E  
Electric Punch &  
Manual Binder**

The MegaBind 1E is the electric version of the MegaBind 1. Punch up to 12 sheets of 20 lb. paper with the simple tap of a foot pedal. The side margin control provides an evenly centered punch for all document sizes while the punch margin control adjusts the depth setting for each comb setting.



**MEGABIND 1  
Manual Punch & Binder**

The MegaBind 1 makes comb binding fast and easy. This efficient 14" machine produces a professionally finished product. It has a 14" binding edge with an open-end design to allow for longer documents. Punch up to 20 sheets of 20 lb. paper at once. Use the binding guide to determine the correct comb size to bind with. This machine is the perfect fit for any office.

**Velobind Equipment**



**HBC-24  
Manual Comb Binder**

The manual binding system binds documents up to 14" long using combs up to 2" in diameter. Teamed with any of our stand-alone punches, this versatile unit will give you precisely bound documents each and every time.



**System 3 Pro  
Velo Binding**

State of the art in VeloBind® production, the System 3 Pro offers maximum productivity in a desktop binding system, accommodating documents up to 3" thick.



**System 1  
Velo Binding**

The System 1 is for low to mid volume users. The manual punch and electric hot knife binder will bind documents up to 1" thick.

## Tape Binding Equipment

### Powis® Fastback Tape Binding

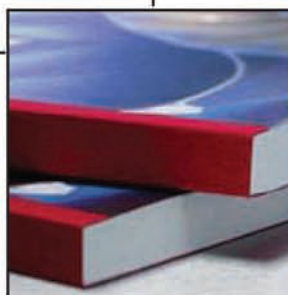
Simple, fast, beautiful. Whether you're binding a personalized presentation or a photobook, every Fastback® bind begins with three fundamental building blocks: a binding machine, an adhesive spine strip and an elegant cover.

#### Binding machines

The Fastback range uses a revolutionary thermal adhesive bind to create strong, beautiful tape binding, and bookstore-quality hardcovers and paperbacks (perfect binding).

#### Spine strips

Higher-engineered adhesive strips are the foundation of our more durable bind. There are three principle categories: tape binding strips, Perfectback® strips (for paperbacks) and hardcover strips.

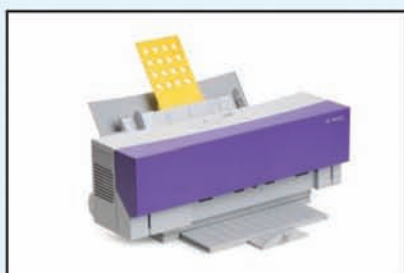


With the Powis "Fastback" System, you can create beautifully bound soft & hard cover books, photobooks and documents easily and quickly right in your office.

### Powis® Printers

Now you can customize your documents right in the office!

The revolutionary Foil Fast® printer is ideal for adding custom titles and logos to the front of transparent or composite covers. Add spine print with the X-15 for the finishing touch.



# Binding Supplies

*For Every Binding Style*

## Binding Elements




### EZ COIL®

Our plastic coil binding elements are popular for documents that need to lie flat even when opened cover to cover (360°). We manufacture plastic coil in a large variety of colors and sizes to suit your needs. Plastic coil is flexible in nature and withstands the wear and tear that comes from rough handling or shipping and mailing. Plastic coil always springs right back into shape. Looks great on calendars, cookbooks, instruction manuals and more.

*Available in 4:1 and 5:1 pitch and 12" and 36" lengths*

#### EZ Coil® Colors

##### Standard Colors

-  Black
-  White
-  Navy
-  Clear
-  Red
-  Blue
-  Forest Green
-  Maroon

##### Premium Colors\*

-  Alpine Green
-  Orange
-  Mushroom
-  Purple
-  Teal Green

##### Custom Colors\*

-  Yellow
-  Brown
-  Gold
-  Silver

\*Produced to order

## Coil Diameter Guide

DIAMETER		QUANTITY PER BOX	THICKNESS TO BE BOUND*	SHEET CAPACITY**
PITCH				
4:1	5:1			
6 mm	6 mm	100	1/8"	30
7 mm	7 mm	100	5/32"	40
8 mm	8 mm	100	3/16"	50
9 mm	9 mm	100	7/32"	60
10 mm	10 mm	100	9/32"	70
11 mm	11 mm	100	5/16"	80
12 mm	12 mm	100	11/32"	90
13 mm	13 mm	100	3/8"	100
14 mm	14 mm	100	7/16"	110
16 mm	16 mm	100	1/2"	125
18 mm	18 mm	100	9/16"	140
20 mm	20 mm	100	5/8"	160
22 mm	-	100	11/16"	180
25 mm	-	100	13/16"	210
28 mm	-	100	15/16"	230
30 mm	-	50 (12") 100 (36")	1"	250
32 mm	-	50 (12") 100 (36")	1-1/16"	265

\* Thickness includes covers. \*\*Number of sheets is based on 20 lb. bond paper stock



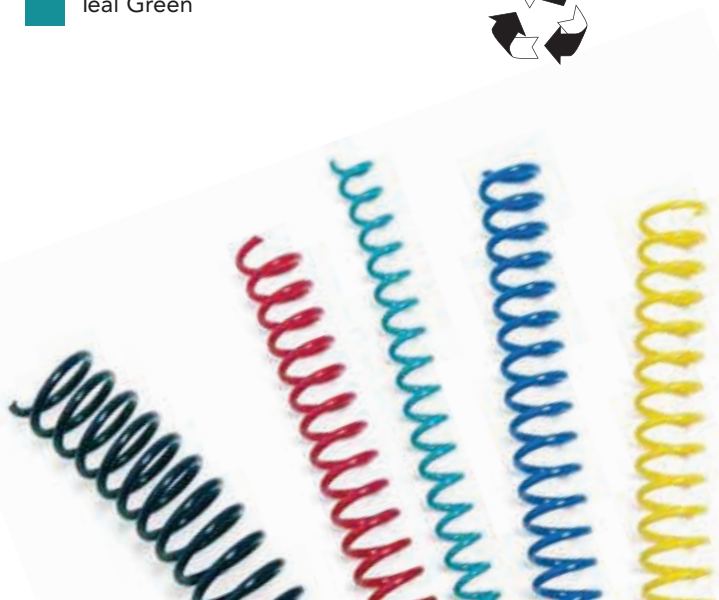
#### Helpful Hint

What is the difference between 4:1 and 5:1 pitch?

Pitch refers to how many holes per inch a binding element uses.

4:1 pitch means the plastic coil element has 4 loops per inch.

Elements with a 5:1 pitch have loops that are closer together (5 loops per inch).



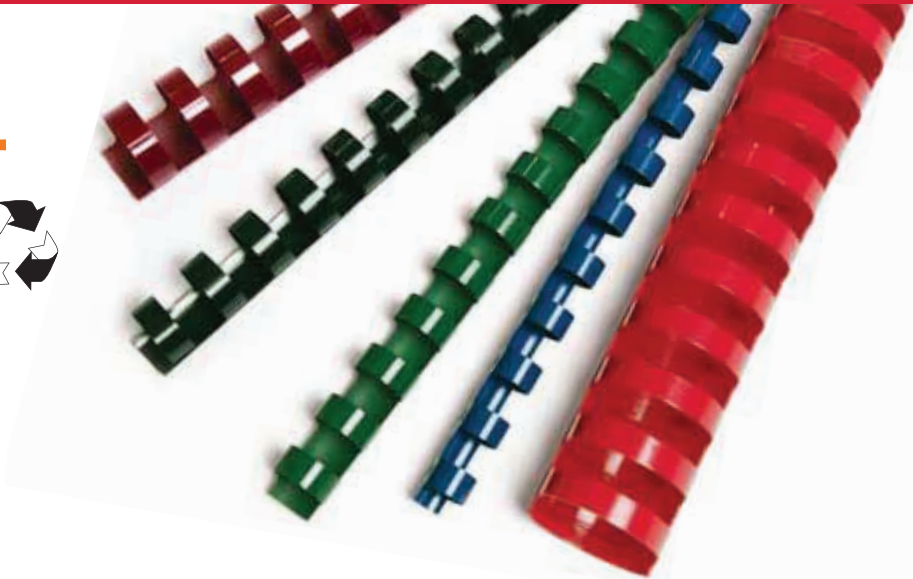
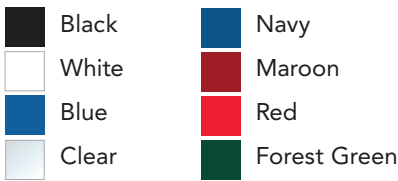
## PLASTIC COMB

This classic binding solution allows for the addition or removal of pages even after the document is bound. Perfect for reports, books, surveys, sales presentations, cookbooks, calendars and more.

The standard length is 19 rings (for an eleven inch binding edge) with custom lengths available.

Custom options shown on page 22.

Plastic Comb Colors:



## Comb Diameter Guide

DIAMETER	QUANTITY PER BOX	THICKNESS TO BE BOUND*	SHEET CAPACITY**
1/4"	100	1/8"	20
5/16"	100	3/16"	40
3/8"	100	1/4"	55
7/16"	100	5/16"	70
1/2"	100	3/8"	90
9/16"	100	7/16"	100
5/8"	100	1/2"	120
3/4"	100	5/8"	150
7/8"	100	3/4"	170
1"	50	7/8"	200
1-1/8"	50	1"	220
1-1/4"	50	1-1/8"	230
1-1/2"	50	1-3/8"	290
1-3/4"	50	1-1/2"	360
2"	40	1-7/8"	425

\*Thickness includes covers. \*\* Number of sheets is based on 20 lb. bond paper stock

## ULTRABIND STRIPS

UltraBind binding strips are compatible with all VeloBind® hot knife systems. We manufacture our strips from top grade polymer for strength and durability. UltraBind strips are secure, tamper-resistant, permanent bindings with a professional, upscale appearance.

They are used for:

- Financial Reports/Statements
- Engineering Surveys
- Legal/Court Documents
- Education Thesis
- Sales Presentations
- Government Publications

Available in 1" and 2" diameter.

UltraBind Colors:






## DOUBLE LOOP WIRE

The premier choice in wire to use in your binding systems, Double Loop wire is available in diameters ranging from 1/4" through 1".

This permanent binding choice creates true lay-flat documents, opened or closed. Used with equipment that punches either a round or square hole pattern and crimps the wire closed. Double Loop wire comes in 11" standard lengths, with custom lengths available.

### Double Loop Wire Colors:

#### Standard Colors

-  Black
-  White
-  Silver

#### Premium Colors\*

-  Blue
-  Light Blue
-  Brown
-  Clear Coat Copper
-  Copper
-  Gold
-  Green
-  Light Green
-  Gray
-  Ivory
-  Red
-  Yellow

*\*Special pricing and minimums apply to premium colors.*

## Double Loop Wire Binding Guide

DIAMETER		QUANTITY PER BOX	THICKNESS TO BE BOUND*	SHEET CAPACITY**
PITCH				
3:1	2:1			
1/4"	-	100	3/16"	45
5/16"	-	100	1/4"	60
3/8"	-	100	5/16"	75
7/16"	-	100	3/8"	90
1/2"	-	100	7/16"	105
9/16"	-	100	1/2"	120
-	5/8"	50	9/16"	135
-	3/4"	50	5/8"	160
-	7/8"	50	3/4"	190
-	1"	50	7/8"	220

\* Thickness includes covers. \*\* Number of sheets is based on 20 lb. bond paper stock



### Helpful Hint

What is the difference between Double Loop and 19-Loop wire?

Double Loop wire has more loops per inch than 19-Loop wire. It creates a "fuller-looking" bound document edge.

Double Loop wire comes in 3:1 pitch (32 loops / 11") and 2:1 pitch (21 loops / 11") and uses either square or round hole punching dies.

19-Loop wire uses the same rectangular punch pattern as plastic comb binding.



# Covers



*For Professional Looking Presentations*



## DELUXE LINEN COVER

Classy, durable, coated 86 lb. & 11 pt. cover stock with a linen-texture finish.

*100 sets per box (200 pieces)*

Linen Colors:



## CLEAR & FROSTED COVER

The perfect clear cover to visually enhance the first page of your document. Matte finish available in heavy weight only.

*100 sets per box (200 pieces).*

*Choose from three thicknesses: heavy, medium, and light weight.*



## ELEGANT FELTWEAVE COVERS

Durable 100# stock with an elegant texture.

*100 sets per box (200 pieces).*

Embossed Colors:



## WHITE GLOSS COVER

12 point cover stock. Lustrous, satin gloss finish with a coated surface that wipes clean with a damp cloth. Won't crack or scuff. Available in white only.

*50 sets per box (100 pieces).*

## HEAT RESISTANT CLEAR COVERS

Heat resistant clear covers are designed to be used in any thermal tape binding system without distortion (i.e. Fastback® or AccuBind® machines). They are .007 mil polyester covers 8.5" x 11" with square corners.

*100 pieces per package, tissue interleave.*

## Cover Sizes

CORNER STYLE	
8-1/2" x 11"	square
8-3/4" x 11-1/4"	round
*9" x 11"	square
*11" x 17"	square
*8-1/2" x 14"	square

**\*Non-stock items are cut to order**

- Windows are available upon request.





### POLY COVERS

Extremely durable, linear polyethylene (LP) cover that will not break. Common thicknesses are 23 and 35 gauge, others available on request.

Custom order (100 piece minimum).

Polyethylene Colors:

- Black
- White
- Red
- Natural
- Light Gray
- Colonial Blue
- Ivory
- Maroon
- Gray
- Royal Blue
- Green
- Yellow
- Azure Blue
- Orange
- Beige

Custom colors and gauges also available.



### LEATHERFLEX COVER

A popular vinyl look commonly referred to as "Composition" or "Report" covers.

100 pieces per box.

Flexigrain Colors:

- Black
- White
- Navy
- Red
- Maroon
- Forest Green



### THERMAL BIND COVERS



Specify any of our cover styles for the front and back of your Thermal Bind covers and we'll make them to order. Thermal Bind covers accommodate 18 to 475 sheets of paper.

100 pieces per box.

Thermal Bind Covers	
DIAMETER	SHEET CAPACITY*
1/16"	10
1/8"	25
1/4"	50
3/8"	75
1/2"	100
5/8"	125
3/4"	150
7/8"	175
1"	200
1 1/4"	250
1 1/2"	300
1 3/4"	350
2"	400

\* Number of sheets based on 20lb. bond paper stock

### Cover Style Selector

Glosskote

Clear Cover

Linen

Feltweave

Leatherflex

Poly



# Customization



*For Enhancing Documents and Presentations*



## COMPLETE CUSTOM SOLUTIONS

When it comes to customizing your presentations you have several exciting choices. You can choose from customizing binding combs, presentation covers, 3-Ring binders and index tabs.

When you call us, we will take time to discuss your project in detail and recommend the solution that suits your needs. We make custom work easy and create a seamless process from start to finish.

You will also benefit from our years of customization experience. Rest assured that your job will be completed with the high-level of quality we are known for.

Call us today to discuss your project and we will provide the solution!



## CUSTOM PLASTIC COMB BINDING ELEMENTS

Make your comb-bound documents identifiable on a shelf or in a file drawer with custom imprinted comb binding elements. Perfect for cookbooks, manuals, and proposals. Combine with custom covers for a unique and stylish presentation.

*Custom lengths are also available.*



## CUSTOM COVERS

Select a style, color and size from our large selection of covers on pages 12 and 13 and customize them with the options below.

### Imprinting

- Foil Stamping
- Silk Screening
- Offset Printing

### Embossing

- Raised Embossing
- Debossed Effect

### Punching and Scoring

- 19-hole Punch (for plastic comb and 19-Loop wire)
- 3-hole Punch
- VeloBind®/UltraBind Punch
- Scoring (makes opening the document easier and cleaner)

### Die Cut Windows

- Standard Window (1 3/4" x 4" round corner)
- Custom Window (any size available)

### Custom Sizes

- We will cut covers to any size





## CUSTOM BINDERS

Select a style, color and size from our selection of 3-Ring Binders on page 20 and customize them with the options below.

### Imprinting

- Foil Stamping
- Silk Screening
- Front/Spine/Back

### Clear Overlay

- Front/Spine/Back

### Ring Configuration

- Number of Rings
- Ring Style (see chart on pg. 20)
- Mounting (on spine or back)
- Ring Boosters
- Sheet Lifters

### Insert Pockets

- Front and Back Pocket
- Business Card Pockets (2 or 3 sided on front or back pocket)
- Label Holder

### Padding (vinyl only)

### Entrapment Binders (vinyl only)



## CUSTOM TABS

Tabs can be ordered in any configuration to fit your needs. Customize tabs with any combination of the options below.

### Imprinting

- Imprinted Tabs (1 or 2 sides)
- Imprinted Body Copy (1 or 2 sides)

### Punching

- 19-hole Punch (for plastic comb and 19-loop wire)
- 3-hole Punch

### Other Custom Options

- Sheet Size (cut to order)
- Paper Stock (color and weight)
- Tab Extension (1/4", 3/8", 1/2")
- Number of Tabs
- Mylar Reinforced Tabs (clear or colors)
- Reinforced Edge

“Our experienced staff makes even the most complex custom order painless. Call us today to discuss your project.”



# Laminating

*For Protecting Important Documents*

## Pouch Laminating



### LAMINATING POUCHES

Our pouches assure high quality clear lamination because they are made of the best polyester adhesive composition. Pre-cut in a variety of sizes, our pouches are open on three sides and sealed on one. Simply insert your item into the pouch, place the pouch in a carrier and run it through a pouch laminator.

Pouches are an easy way to laminate menus, covers, maps, certificates, drawings, newspaper articles, charts, diplomas, ID cards, licenses, membership cards, etc.

### ADHESIVE BACK POUCHES

Adhesive back laminating pouches (Sticky Lam) are useful for signs and for adhering documents to any surface. Available in 2 thicknesses: 3 mil and 5 mil. Available in letter, legal and menu sizes.

## Laminating Pouch Guide

	OUTSIDE DIMENSIONS	THICKNESS AVAILABLE				QUANTITY PER BOX
		3 mil 2/1	5 mil 3/2	7 mil 5/2	10 mil 7/3	
Credit Card	2-1/8" x 3-3/8"		X	X	X	100
Business Card	2-1/4" x 3-3/4"		X	X	X	100
Drivers License	2-3/8" x 3-5/8"		X	X	X	100
Key Card	2-1/2" x 3-7/8"		X	X	X	100
IBM	2-21/64" x 3-1/4"		X	X	X	100
School Card	2-1/2" x 3-5/8"		X	X	X	100
Luggage Tag	2-1/2" x 4-1/4"		X	X	X	100
Luggage Tag (w/slot)	2-1/2" x 4-1/4"		X	X	X	100
Military (Badge)	2-5/8" x 3-7/8"		X	X	X	100
Memorial	2-7/8" x 4-5/8"		X	X	X	100
Jumbo	3" x 4-3/8"		X	X	X	100
Super Jumbo	3" x 5"			X		100
Index	3-1/2" x 5-1/2"		X	X	X	100
Photo	6" x 9"	X	X			100
Letter	9" x 11-1/2"	X	X	X	X	100 (10 mil=50)
Legal	9" x 14-1/2"	X	X	X	X	100 (10 mil=50)
Menu	11-1/4" x 17-1/4"	X	X	X	X	100 (10 mil=50)
Menu	12" x 18"	X	X	X	X	100 (10 mil=50)

\* All pouches are rounded on all four corners \*\*slot punching on pouches is available upon request

## Adhesive Back Pouch Guide

	OUTSIDE DIMENSIONS	THICKNESS AVAILABLE			
		3 mil 2/1	5 mil 3/2	7 mil 5/2	10 mil 7/3
Letter	9" x 11-1/2"	X	X	-	-
Legal	9" x 14-1/2"	X	X	-	-
Menu	12" x 18"	X	X	-	-

\* All pouches are rounded on all four corners \*\*slot punching on pouches is available upon request  
3 mil packaged 100 per box, 5 mil packaged 50 per box

**Roll Laminating**



**ROLL FILM**

These premium films, composed of a blend of the highest quality polyester and adhesives, guarantee a consistent, smooth, clear finish. The aggressive co-polymer films activate at lower temperatures. This increases your production speed, and makes even the most difficult jobs manageable.



**MIGHTYLAM 2700 PLUS**

Accommodating film widths up to 27", the MightyLam 2700 Plus assures premium 10 mil laminating output each and every time. This commercial production unit is easy to use, runs 1.5 mil, 3 mil, 5 mil, and 10 mil film, has two built in independent LCD readouts, and two independent adjustable heat controls. High on productivity and low on cost this unit is perfect for printers, copy shops, graphic departments, sign shops, and more.

Roll Film (Clear) Standard Sizes				
FILM WIDTH	1.5 mil	3 mil	5 mil	10 mil
	HOMO-POLYMER		CO-POLYMER	
9"		X	X	
12"	X	X	X	X
18"	X	X	X	X
25"	X	X	X	X
27"	X	X	X	
LENGTH	500 ft.	250 ft.	200 ft.	100 ft.

1" Core Size Standard: Other roll film available, call for more information



**MINIKOTE PLUS**

With teflon coated heat shoes, silicone laminating rollers, and a stop/reverse button to prevent wrap-arounds, the MiniKote Plus is a professional, simple-to-operate laminator that delivers up to 9 feet of lamination a minute. Accommodating film widths up to 27", this unit features adjustable slitters to improve production time, variable speed controls, and digital displays for temperature, speed and usage.

**120 volt model**

- 1.5 mil film
- 3 mil film



**CL25-E**

This 25" pressure sensitive electric laminator is ideal for permanently mounting onto card stock, foam board, MDF or rigid PVC board. It will handle board thicknesses up to 0.375" (10mm). This laminator is perfect for sign and poster companies as well as picture framers and photographers. It works for all who need speed and flexibility for mounting and laminating applications.

**12" HEAVY DUTY POUCH LAMINATOR**

This laminator is a heavy-duty unit designed for versatility and durability. The 4-roller design results in higher quality lamination, and an independent heat/run switch saves wear and tear on the motor. Temperature is easily maintained with adjustable controls and a thermometer for constant monitoring.

Other pouch laminator sizes available. Call for additional information.

# 3-Ring Binders

*For Flexible Document Solutions*



## CLEARVIEW BINDERS

Instant customization is possible with our stock Clearview Binders. Made of white vinyl, these 3-ring binders come in diameters from 1/2" through 3", and all have a clear overlay on the front, spine and back. Simply slide in sheets identifying binder contents!

*Other colors available, lead time required*

**Helpful Hint**

**How do I measure 3-ring binders?**

ROUND RING

ANGLE/SLANT D-RING

STRAIGHT D-RING



## POLYETHYLENE BINDERS

Poly Binders are lightweight, durable and perfect where economy counts. They are flexible, strong and water resistant.

*Polyethylene Colors:*

- |               |            |
|---------------|------------|
| Black         | Gray       |
| White         | Royal Blue |
| Red           | Green      |
| Natural       | Yellow     |
| Light Gray    | Azure Blue |
| Colonial Blue | Orange     |
| Ivory         | Beige      |
| Maroon        |            |



## VINYL BINDERS

Made of the highest quality vinyl, these 3-ring binders come in diameters ranging from 1/2" through 4".

*Vinyl Colors:*

- Bone
- Midnight Blue
- Yellow
- Pussy Willow Gray
- Process Blue
- Ivory
- Marine Blue
- Royal Blue
- Gray
- Burgundy
- Azure Blue
- Red

## Binder Size Chart

	CLEARVIEW		POLY		VINYL		
	RINGS	MIN. ORDER	RINGS	MIN. ORDER	RINGS	MIN. ORDER	
DIAMETERS	1/2"	round	48	round only	50	round only	50
	1"	round	52	all	50	all	50
	1-1/2"	round	40	all	50	all	50
	2"	round	28	all	50	all	50
	2-1/2"	round	24	all	50	all	50
	3"	round	20	all	50	all	50
	4"	Angle D-ring	16	Angle D-ring	50	Angle D-ring	50

# Index Tabs



## For Organizing Records and Presentations

Index Tabs are a must to assure organization in 3-ring binders, and documents bound in comb, plastic coil, thermal and wire.

Designed to work with major copiers (i.e. Xerox® 5090, 5100, Docutech) they are 1/5 cut and stocked in white, clear mylar, and rainbow mylar. Styles are available in several collating patterns pictured below.

When ordering, specify either punched or unpunched and the collating pattern.

Packaged:

- 5 tabs per set
- 50 sets per box
- 5 boxes per carton
- 250 sets (1250 tabs) per carton

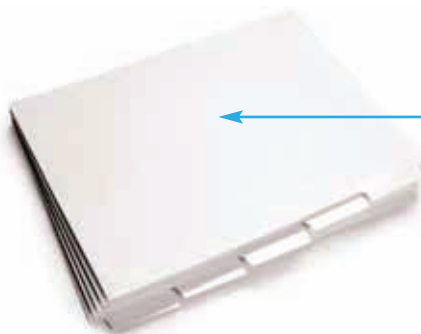
Our large selection and variety ensures you will find the index tabs you are looking for. Call us today for advice on which tabs will work with your copier.

*Custom cuts available for copier tabs.*



### STANDARD COPIER TABS

Plain white tabs.



### CLEAR MYLAR COPIER TABS

White tab with clear mylar extensions for protection and durability.



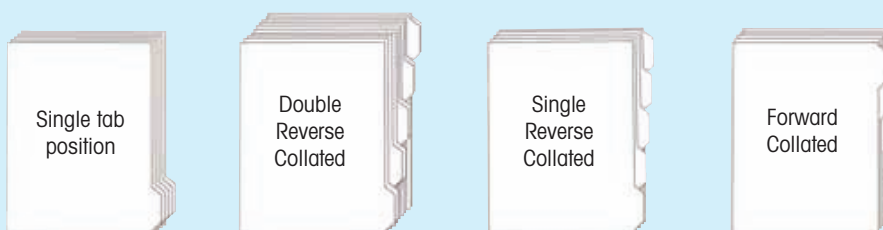
### RAINBOW MYLAR COPIER TABS

Mylar tab extensions in a rainbow of colors to make files easily identifiable.



*Custom tabs available.*

### Collating Pattern Guide



Thermal Binding  
Tax Folders  
Binding Equipment  
Tape Binding  
Binding Supplies  
Covers  
Laminating  
3 Ring Binders  
Index Tabs



Binding Systems of America

[www.bindingsystemsofamerica.com](http://www.bindingsystemsofamerica.com)

1-888-452-0220